

Registration & Login Manual

The registration process is easy. Here is a detailed step by step pictorial guide to help you register and login for the first time.

Registration

Step 1: Open the Website <https://afd.csdindia.gov.in>.

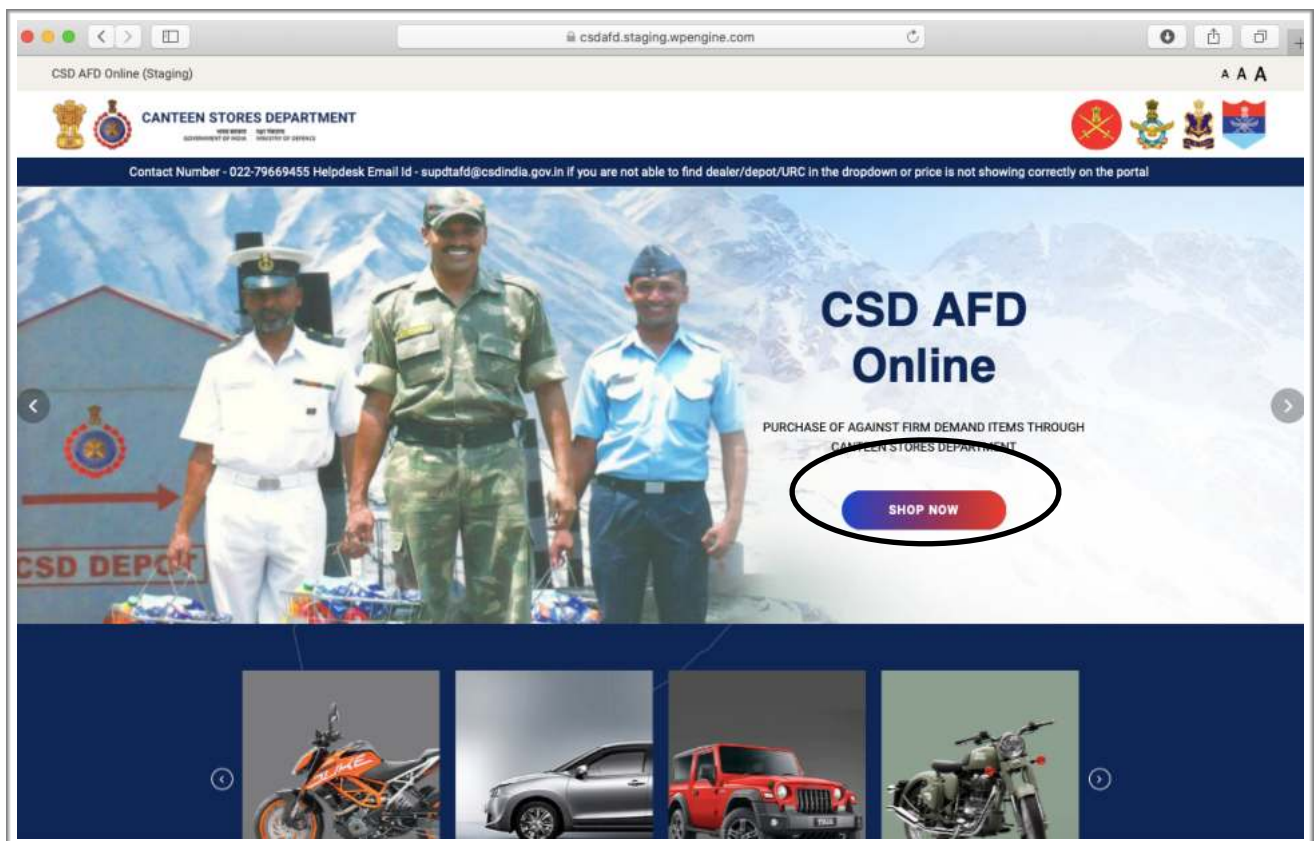


Fig. 1: Home page of the website

Step 2: To start the registration click on “SHOP NOW”.

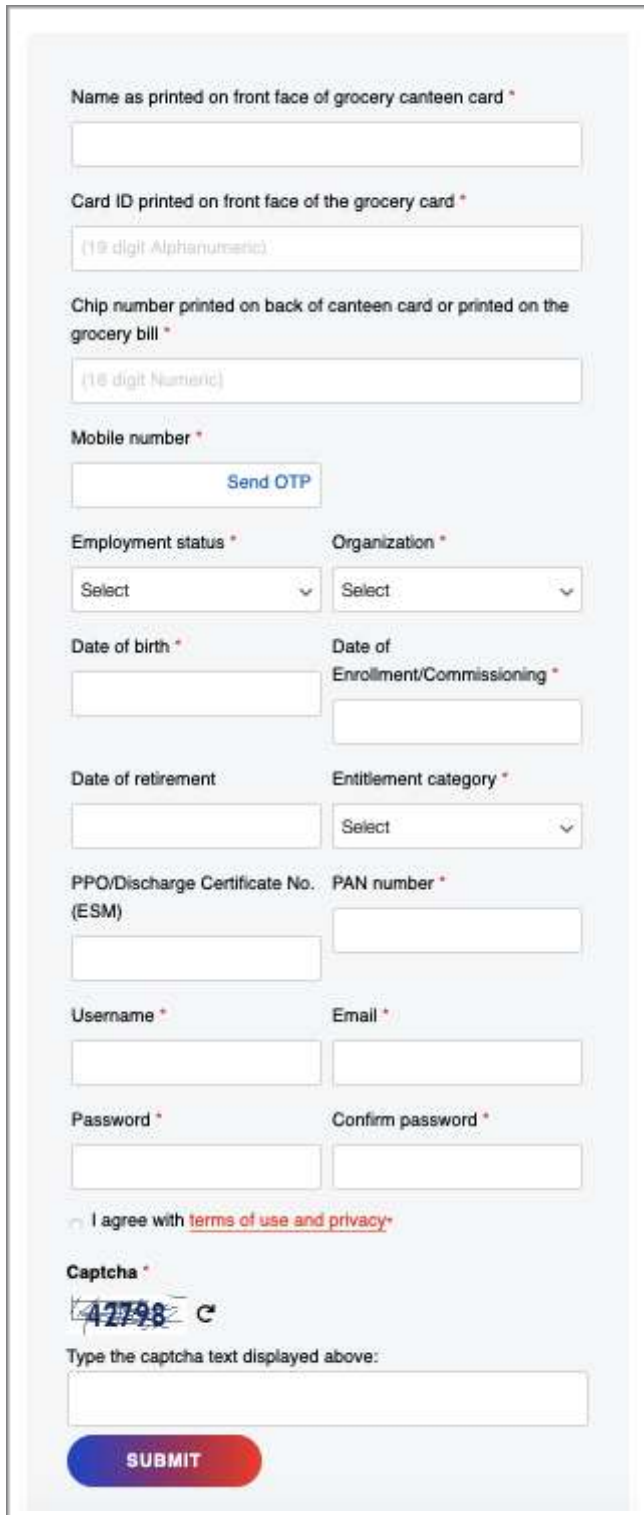
The screenshot displays the CSD AFD Online (Staging) website. The browser address bar shows 'csdafd.staging.wpengine.com'. The page header includes the CSD logo, the text 'CANTEEN STORES DEPARTMENT', and a navigation bar with 'Home' and 'Login' links. A blue banner at the top provides contact information: 'Ipdesk Email Id - supdtafd@csdindia.gov.in if you are not able to find dealer/depot/URC in the dropdown or price is not showing correctly on the portal'. The main content area features a 'LOGIN' section with input fields for 'Username or email address', 'Password', and a 'Captcha' field. Below the captcha is a 'LOGIN' button. A red circle highlights the link 'Not a member yet? Register now.' at the bottom of the login form. The footer contains links for 'Features', 'Find Us', 'FOLLOW', 'Promo', and 'FAQ'.

Fig. 2: Registration & Login page

Step 3: Click on “Not a member yet? Register Now”. This option enables the new users to register on the website.

Before you start registration, make sure to keep the following things with you:

1. Grocery/ Canteen card
2. Pan card
3. Mobile number for OTP verification



Name as printed on front face of grocery canteen card *

Card ID printed on front face of the grocery card *

(19 digit Alphanumeric)

Chip number printed on back of canteen card or printed on the grocery bill *

(16 digit Numeric)

Mobile number *

Send OTP

Employment status * Organization *

Select Select

Date of birth * Date of Enrollment/Commissioning *

Date of retirement Entitlement category *

Select

PPO/Discharge Certificate No. (ESM) PAN number *

Username * Email *

Password * Confirm password *

☐ I agree with [terms of use and privacy](#)

Captcha *

42798

Type the captcha text displayed above:

SUBMIT

Fig. 3: Registration Form

Step 4: Fig. 3 illustrates the registration form.

Name, Card ID, Chip number should be exactly the way they are printed on the Grocery card/ Canteen card.

Mobile number will be verified through OTP. After entering number Click “Send OTP”. Extra column will pop up like Fig. 4.



Mobile number * Enter OTP *

0010190002 Resend OTP

OTP sent successfully

Fig. 4: OTP sent

If a new user with username/ grocery card/ PAN number already exists, error screen will be displayed.

No user can have same details like Username, e-mail etc.(Fig.5)



SUBMIT

! Grocery card ID already exists. (User ID : 20408)
Chip Number already exists. (User ID : 20408)
OTP verification not done.
PAN number is invalid.
Captcha mismatch.

Fig. 5: Error

If the error persists user may contact the help desk.

If “**Date of enrolment/commissioning**” is less than 5 years old then users will *not* be entitled to buy any products.

Once the form is filled, press “Submit”.

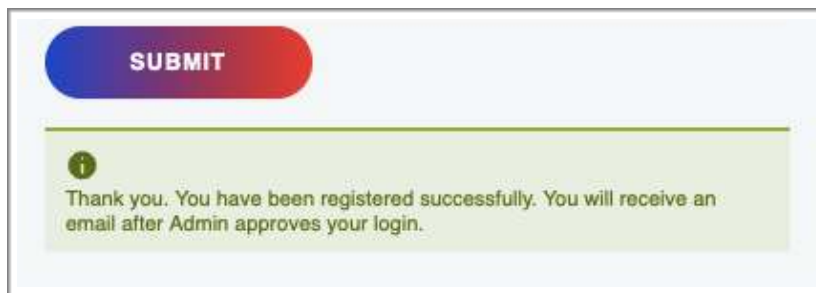


Fig.6

If the form is correctly filled. User will get the notification as shown in Fig. 6.

User will not be able to login right away. Post submission admin will verify the details and then grant access.

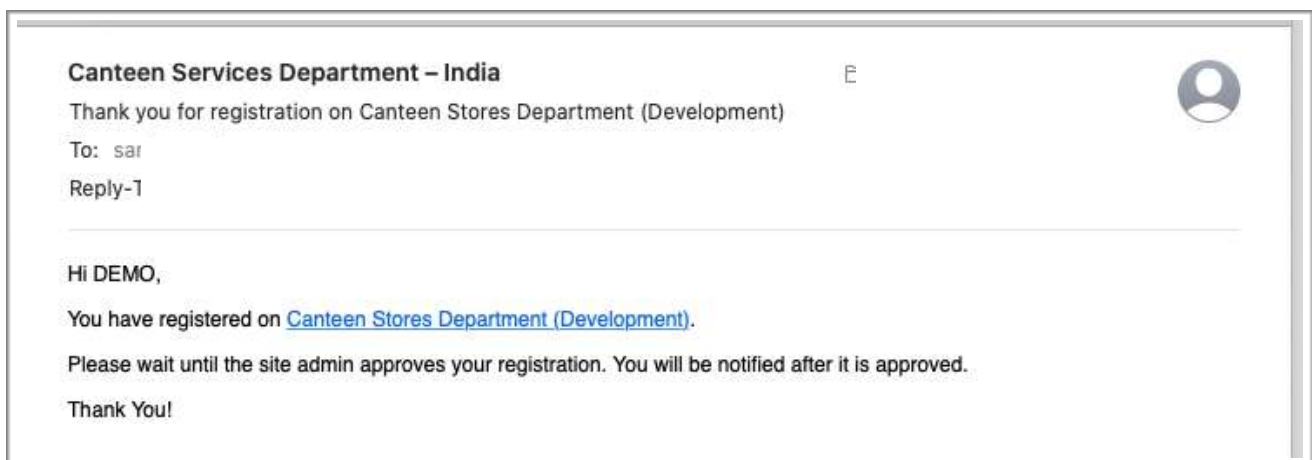
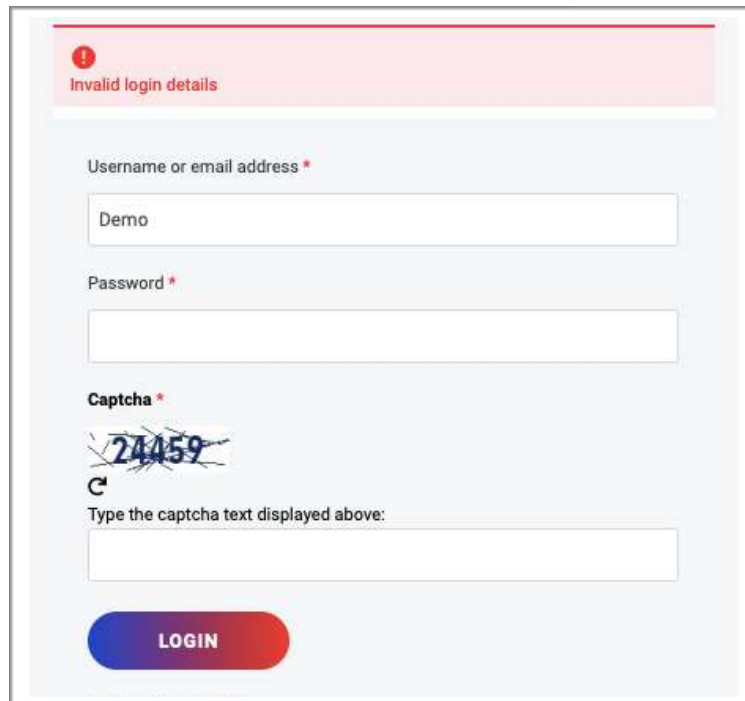


Fig. 7

User will receive the mail like shown in Fig. 7 upon form submission.

Login credentials will remain invalid prior to approval like shown in Fig. 8.



Invalid login details

Username or email address *

Demo

Password *

Captcha *

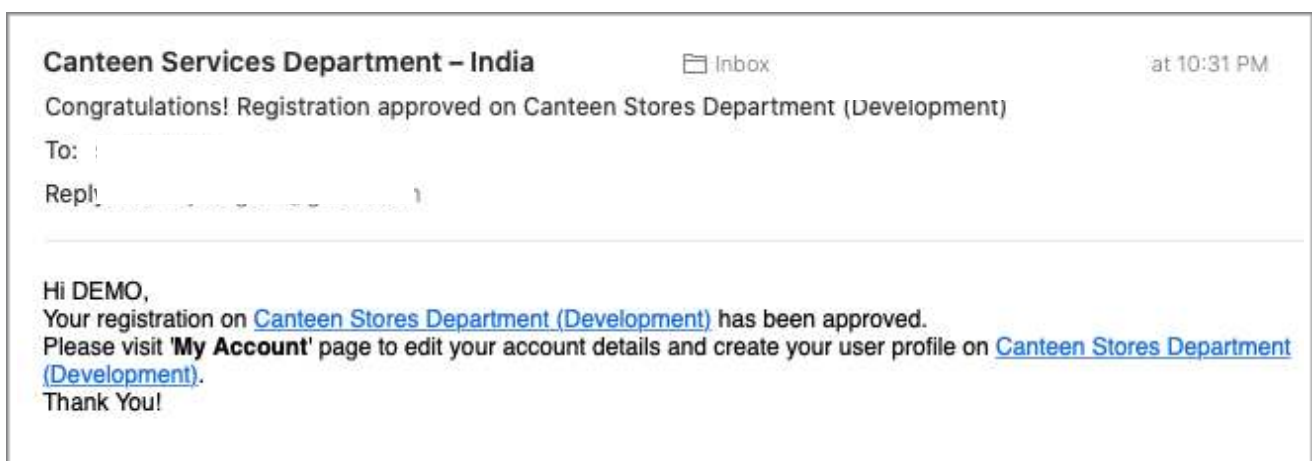
24459

Type the captcha text displayed above:

LOGIN

Fig. 8

Once the registration is approved, the user will receive a mail like shown in Fig. 9.



Canteen Services Department – India Inbox at 10:31 PM

Congratulations! Registration approved on Canteen Stores Department (Development)

To: |

Repl: |

Hi DEMO,
Your registration on [Canteen Stores Department \(Development\)](#) has been approved.
Please visit 'My Account' page to edit your account details and create your user profile on [Canteen Stores Department \(Development\)](#).
Thank You!

Fig. 9

Login

Step 5: After Login, user will be prompted to enter OTP sent on their phones.

The screenshot displays a login and OTP verification interface. The login section includes fields for 'Username or email address', 'Password', and a 'Captcha' (04166). Below these is a 'LOGIN' button, links for 'Lost your password?' and 'Not a member yet? Register now.', and the heading 'OTP Verification'. The OTP section features an 'Enter OTP' field, a 'VALIDATE' button, a 'Resend OTP' link, and a confirmation message: 'Mobile - xxxxxx1449' and 'OTP sent successfully.'

Username or email address *

Password *

Captcha *

04166

Type the captcha text displayed above:

LOGIN

[Lost your password?](#)

[Not a member yet? Register now.](#)

OTP Verification

Enter OTP

VALIDATE

Resend OTP

Mobile - xxxxxx1449

OTP sent successfully.

Fig. 10

CSD AFD Online (Staging)

csdafd.staging.wpengine.com

CANTEEN STORES DEPARTMENT

ipdesk Email Id - supdtafd@csdindia.gov.in If you are not able to find dealer/depot/URC in the dropdown or price is not showing correctly on the portal

LOGIN

Home - Login

Username or email address *

Password *

Captcha *

54f33

Type the captcha text displayed above:

LOGIN

Lost your password?

Not a member yet? Register now.

Features Find Us FOLLOW

Promo FAQ

Fig. 11

Forget Password

Step1: Incase, a user forgets password then he can open the login page and click on “Lost your password?” to reset the password.

Step2: Enter your registered e-mail address to receive reset password link.

Lost your password? Please enter your username or email address. You will receive a link to create a new password via email.

Username or email

RESET PASSWORD

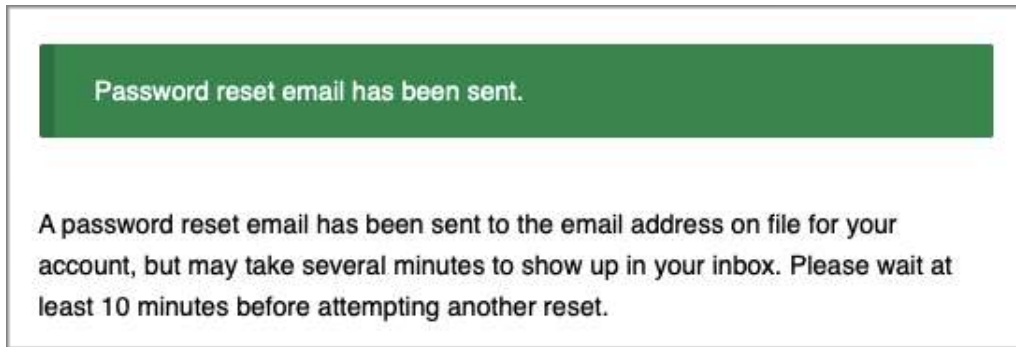


Fig. 12

Step3: Open the mail and click on the link.

Step4: User will be prompted to the following page (Fig. 13)

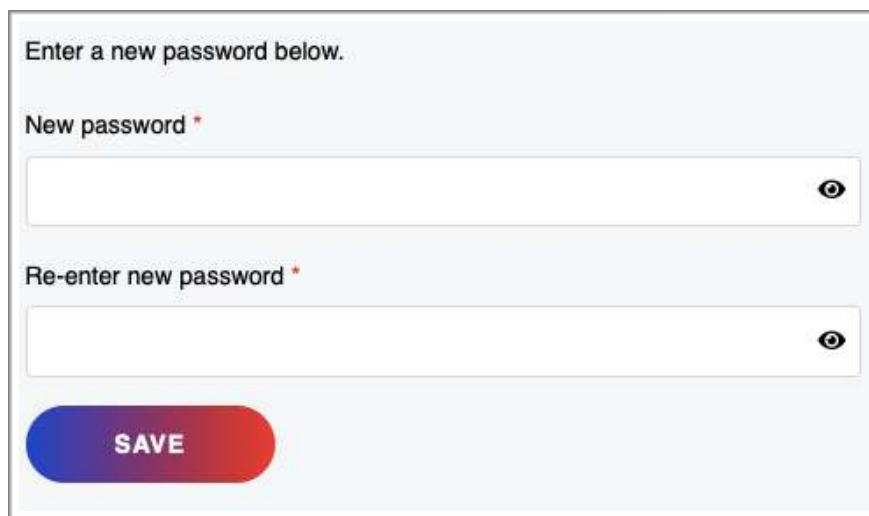
A screenshot of a web form for setting a new password. The form has a light blue background. At the top, it says "Enter a new password below." Below this is a label "New password *" followed by a text input field. To the right of the input field is an eye icon. Below the first input field is a label "Re-enter new password *" followed by another text input field, also with an eye icon to its right. At the bottom of the form is a large, rounded button with a blue-to-red gradient and the word "SAVE" in white capital letters.

Fig. 13
